**Quinton Anding**

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**EDUCATION**

University of Texas at Arlington, Arlington, TX  
Bachelor of Business Administration, Management with focus in Cybersecurity | Expected Graduation: Fall 2025  
GPA: 3.0

**CERTIFICATIONS**

• Google Play It Safe: Manage Security Risks   
• Google Foundations of Cybersecurity   
• Currently pursuing Google Cybersecurity Professional Certification

**TECHNICAL SKILLS**

• Security tools: Wireshark, Nmap, vulnerability scanners • Data analysis and database management  
• Network security concepts and threat detection • Python scripting for security automation  
• CRM systems and secure data handling • Microsoft Office Suite (Excel, Word, PowerPoint)  
• NIST and ISO 27001 security frameworks

**GITHUB PROJECTS**

• **Advanced Port Scanner** - Developed a comprehensive network reconnaissance tool in Python with multi-threaded scanning capabilities, implementing adaptive timeout mechanisms and multiple scan types (TCP connect, SYN scan) with detailed reporting  
• **Password Security Analyzer** - Created an intelligent password strength assessment tool with GUI that evaluates security using entropy calculation, common password detection, and pattern analysis while providing actionable recommendations  
• **Security Log Analysis & ML Detection** - Built an advanced log analysis system using machine learning to identify potential threats and anomalies, featuring automated parsing and intelligent alerting for suspicious activities  
• **Encrypted File Vault System** - Implemented a secure file storage application using AES-256 encryption with PBKDF2 key derivation, secure salt generation, and proper authentication mechanisms for protecting sensitive documents

**RELEVANT EXPERIENCE**

**Safelite Autoglass, Dallas, TX**  
*Data Entry and Support Specialist | May 2023 - December 2023*

* Maintained 98% data accuracy while processing 500+ customer records weekly into CRM systems and Excel, implementing security protocols to protect sensitive customer information
* Created comprehensive weekly/monthly reports using advanced Excel functions including pivot tables, VLOOKUPS, and complex formulas to provide actionable insights while ensuring data protection
* Managed physical and digital customer files for over 3.7 million records, strictly adhering to compliance protocols and security standards to safeguard customer asset data
* Collaborated on cross-functional process improvement initiatives that reduced database duplications by 35%, enhancing data integrity and security posture
* Implemented new file organization system with enhanced access controls to improve data accessibility while protecting customer assets from unauthorized access

**Caju Brazil**  
*Digital Marketing Specialist | February 2019 – December 2019*

* Developed and launched a custom WordPress e-commerce website to showcase Caju Brazil's athletic clothing line, resulting in a 23% increase in sales within the first year. Wrote clean, efficient code and implemented SEO best practices to improve site performance and user experience.
* Created and managed the company's Instagram account, growing followers of about 500 users in 3 months through strategic content planning, engaging posts, and targeted hashtags
* Edited images using Adobe Photoshop and Lightroom to ensure brand consistency and visual appeal across all marketing channels.
* Collaborated cross-functionally with design and sales teams to align marketing efforts with overall business objectives.
* Contributed to successful product launches and promotional campaigns that drove 16% revenue growth over the 4th quarter.

**Manna Juice Bar LLC., Dallas, TX**  
*Store/Kitchen Manager | June 2020 - January 2021*

* Streamlined order-taking process, enabling efficient communication and processing of orders at high volumes, resulting in a 20% decrease in wait time for guests.
* Developed a comprehensive training program for staff to ensure an efficient working environment, resulting in a 15% increase in overall productivity and employee satisfaction.
* Revamped inventory management system to reduce waste and improve product organization, resulting in a cost savings of $500 per quarter.
* Orchestrated the production of over 400 smoothies and juices on average per day, utilizing time-management skills to maintain consistent output without compromising quality.
* Maintained the market in the front of the store, ensuring a clean, organized, and visually appealing presentation to enhance the customer experience and drive sales.

**ADDITIONAL SKILLS**

• Incident response and security documentation  
• Risk assessment and vulnerability management  
• Strong analytical and problem-solving abilities  
• Excellent written and verbal communication  
• Adaptability to high-pressure environments  
• Meticulous attention to detail  
• Team collaboration and cross-functional coordination